

CCIDA MEETING MINUTES

January 20, 2016

Present: E. Larsen, W. Outwater, J. Cook, G. Raymond, B. Burton

Absent:

Contract Staff: S. Craig, A. Larsen, J. Jaramillo, J. Sheldon

Guest: S. Palmatier, M. Telesky

I. Roll Call

Board chair E. Larsen called the meeting to order at 7:59 a.m.

II. Approval of Minutes

Motion made by W. Outwater to approve December 16, 2015 Regular Meeting minutes; seconded by B. Burton. Ayes All. Approved.

III. Treasurer's Report

J. Jaramillo reviewed the December 31, 2015 Financial Statements with the board and answered any questions. Upon review, motion to approve the December 31, 2015 Financial Statements made by G. Raymond; seconded by J. Cook. Ayes All. Approved.

IV. Bills & Invoices

J. Jaramillo reviewed the bills and invoices with the board and answered any questions. Motion to approve the bills and invoices made by J. Cook; seconded by B. Burton. Ayes All. Approved.

V. Old Business

A. Larsen and S. Craig gave a Railroad Project Update. S. Craig had some trouble getting a response from NYS&W in December. They have since responded and their contribution to the project has been mailed. Contractor's bids were opened January 19, 2016 at 2:00 p.m. Four bids were received. A. Larsen provided a summary to the board. There was a large gap in the bids. H. Stone recommended Frontier Railroad Services, LLC. The board reviewed the bids and the recommendation and discussed at length.

Motion to approve H. Stone's recommendation of Frontier Railroad Services, LLC contingent on receiving NYS&W funding made by W. Outwater; seconded by B. Burton. Ayes all. Approved.

VI. New Business

J. Jaramillo reviewed the 2016 Contract Services Agreement with Development Chenango Corporation and Commerce Chenango for economic development services. Motion to approve the Contract Services Agreement made by B. Burton; seconded by G. Raymond. Ayes All. Approved.

S. Craig provided an amended L. A. Najarian Inducement and Final Authorizing Resolution to the board. Motion to approve the amended Inducement and Final Authorizing Resolution made by W. Outwater, seconded by G. Raymond. B. Burton – Abstain. Approved

S. Craig noted the hot water heater at Chentronics was broken and needed to be replaced. The contractor suggested a smaller unit. Purchase and installation of a new hot water heater had been approved by S. Craig.

S. Craig gave an update on the Earl B. Clark Park lease. Norwich Meadows farm would like to negotiate a multiple year lease rather than a year-to-year lease for the southern acreage. The lease was initially approved year-to-year as there was another business interested in leasing the property. The board discussed a possible multi-year lease and requested more information before a decision is made.

VII. Adjournment

Motion to adjourn made by B. Burton; seconded by J. Cook. Ayes All. Meeting adjourned at 8:52 a.m.