

# CCIDA MEETING Minutes

October 19, 2016

8:00 a.m.

**Present:** E. Larsen, W. Outwater, G. Raymond, B. Burton, R. Gibbon

**Contract Staff:** S. Craig, J. Sheldon, L. Bunce, A. Larsen

**Finance:** C. Clark

**Guest:** S. Palmatier

## **I. Roll Call**

Board Chair E. Larsen called the meeting to order at 8:00 a.m.

## **II. Approval of Minutes**

Motion to approve the September 21, 2016 Regular Meeting minutes by B. Burton, seconded by G. Raymond. Ayes All. Approved.

## **III. Treasurer's Report**

C. Clark reviewed the September 30, 2016 Financial Statements with the board. She reviewed any notes and answered any questions from the board. We received payment from homeland security for the aqueduct project in early October. It will be shown on the October financial statements.

Motion to approve the September 30, 2016 Treasurer's Report by W. Outwater, seconded by B. Burton. Ayes All. Approved.

## **IV. Bills & Invoices**

Upon review motion to approve the bills and invoices by G. Raymond, seconded by B. Burton. Ayes All. Approved.

## **V. Old Business**

A. Larsen shared a Railroad Project Update. Frontier should be finished in November this year. NYS&W will still need to work on the crossings. Which is scheduled to begin in the spring of 2017. After the next two drawdowns there should only be one more. S. Craig and A. Larsen rode along on a high rail inspection. Beaver trapping and dam removal continues.

L. Bunce shared an update on the Cascun Farm Project. They had an environmental study conducted and some of the drums of cleaning chemicals on the property will need to be removed and properly disposed. L. Bunce will be looking into getting some grant funding for remediation. She will also look into getting assistance from the DEC and ask if there was an environmental study conducted by the previous owners

## **VI. New Business**

Two bids were submitted for the Airport/Aqueduct Maintenance contract. Thompson Brothers bid \$8,000 plus \$170 per each salt application. Laughlin Lawn and Landscape bid \$4,800 plus \$65 per each salt application. Motion to award the contract to Laughlin Lawn and Landscape by B. Burton, seconded by R. Gibbon. Ayes All. Approved.

A Special meeting is needed to assign the Alvogen pilot after the public hearing October 27. Meeting was scheduled for Friday October 28<sup>th</sup> at 8am

## **VII. Adjournment**

Motion to adjourn by B. Burton; seconded by W. Outwater. Ayes All. Meeting adjourned at 8:30a.m.