

# CCIDA MEETING Minutes

November 16, 2016

8:00 a.m.

**Present:** E. Larsen, G. Raymond, R. Gibbon

**Absent:** W. Outwater, B. Burton

**Contract Staff:** S. Craig, J. Sheldon, L. Bunce, A. Larsen

**Finance:** C. Clark

**Guest:** S. Palmatier

## **I. Roll Call**

Board Chair E. Larsen called the meeting to order at 8:00 a.m.

## **II. Approval of Minutes**

Motion to approve the October 19, 2016 Regular Meeting minutes by G. Raymond, seconded by R. Gibbon. Ayes All. Approved.

## **III. Treasurer's Report**

C. Clark reviewed the October 31, 2016 Financial Statements with the board. She reviewed any notes and answered any questions from the board.

Motion to approve the October 31, 2016 Treasurer's Report by G. Raymond, seconded by R. Gibbon. Ayes All. Approved.

## **IV. Bills & Invoices**

Upon review motion to approve the bills and invoices by G. Raymond, seconded by R. Gibbon. Ayes All. Approved.

## **V. Old Business**

A. Larsen shared a Railroad Project Update. Frontier has submitted an invoice and they anticipate finishing their work in December. We have received payment from NYSDOT. A. Larsen received advice on initiating the final drawdown from the EDA. S. Craig recommended we join the NYS Railroad Association.

Motion to pay \$500 to NYS Railroad Association for membership by G. Raymond, seconded by R. Gibbon. Ayes All. Approved.

L. Bunce shared an update on the Cascun Farm Project. The phase one environmental study turned up drums of cleaning chemicals on the property. S. Craig investigated and found the drums had come from Amphenol empty and were used to store Glycerin. L. Bunce will continue to investigate and try to get information on the drums from Amphenol. We could possibly sell some of the tanks on the property to offset costs.

## **VI. New Business**

Chobani has refinanced their mortgage and has requested the IDA, as title holder, sign off. They are not requesting any tax abatement or additional benefits. Upon discussion the board agreed it was appropriate for E. Larsen to sign the documents.

The Eaton Center is renting space to the county courts. According to property owner, R. Hadeed, initially they budgeted to use 20,000 Square feet. Upon review they are utilizing 24,000 square feet and the Eaton Center would like to increase the rent. The question was raised whether the current PILOT could be extended. Contract staff will investigate to determine if this is currently a city PILOT or county PILOT.

## **VII. Adjournment**

Motion to adjourn by R. Gibbon, seconded by G. Raymond. Ayes All. Meeting adjourned at 8:52a.m.