



**Chenango County IDA  
Board Meeting Minutes  
November 16, 2023 | 8:00 a.m.**

Present: B. Burton; RC. Woodford; J. Blanchard; P. Raymond; T. Zieno

Absent: M. Ryan; M. Khoury

Staff: J. Ostrander; KathyJo Graves

Guest: K. Loder

1. B. Burton called the board meeting to order at 8:00 a.m.
2. Roll call.
3. B. Burton read the new mission statement.
4. Upon review, the motion to approve September 20, 2023 and October 18<sup>th</sup>, 2023 Regular meeting minutes was unable to be passed and was moved to approve at the December 19<sup>th</sup>, 2023's meeting
5. KJ reviewed the October 31, 2023, Financial Statement.
  - a. Motion to approve October 31, 2023, Financial Statement as presented made by RC. Woodford, seconded by J. Blanchard. Ayes all. Approved.
6. Bills and invoices were reviewed in detail:
  - a. Motion to approve the Bills and invoices made by M. Khoury, seconded by J. Blanchard Ayes all. Approved
7. 2024 Budget was introduced and the Board of directors asked to spend time with the document and will be voted on at the December 19<sup>th</sup> meeting.
8. Executive Director Report: B. Burton gave in place of S. Testani
  - a. S. Testani produced an update on the SME prime meeting that he attended
  - b. S. Testani provided an update on his efforts to connect Morrisville to employers interested in Micro credentials.
  - c. S. Testani provided an update on the Superintendent summit meeting that have been hosted to connect business leaders to qualified employees with the help of Chenango County Schools.
  - d. S. Testani provided background information on a business that approached the IDA for help.
  - e. S. Testani provided an update on the broadband conversation.
    - i. A company has come to the IDA asking to be connected with the RR to examine the possibility of using rail for broadband connection.
9. PILOTS
  - a. B. Burton provided an update on the Smyrna solar project.
    - i. J. Ostrander reached out to project sponsor to obtain the decommissioning estimate.
    - ii. A response has not been received at this time.
    - iii. This PILOT is on hold until that portion is completed.

- b. J. Ostrander provided the drafted agreements from BSK to the board for approval.
    - i. The Board of directors asked to spend time with the documents and will be voted on at the December 19th meeting.
  - c. J. Ostrander provided the IDA board with an RFP for review to Hire a new Audit Company for 2023's audit.
    - i. This was found to have been done premature so the vote on this RFP with be null, and will not move forward at this time.
  - d. J. Ostrander provided the board of directors with documents on behalf of the RR Easement for Lee Avenue.
    - i. The Board of directors asked to spend time with the documents and will be voted on at the December 19th meeting.
10. Motion to Adjourn at 8:59 am was made by J. Blanchard, Seconded by P. Raymond.  
Ayes all. Approved.

Respectfully Submitted

*Jenna Ostrander*

Jenna Ostrander  
Board Recorder

