

CCIDA MEETING MINUTES

February 17, 2016

Present: E. Larsen, W. Outwater, J. Cook, G. Raymond

Absent: B. Burton

Contract Staff: S. Craig, A. Larsen, J. Jaramillo, J. Sheldon

Guest: S. Palmatier

I. Roll Call

Board chair E. Larsen called the meeting to order at 8:02 a.m.

II. Approval of Minutes

Motion made by W. Outwater to approve January 20, 2016 Regular Meeting minutes; seconded by G. Raymond. Ayes All. Approved.

III. Treasurer's Report

J. Jaramillo reviewed the January 31, 2016 Financial Statements with the board and answered any questions. Upon review, motion to approve the January 31, 2016 Financial Statements made by J. Cook; seconded by G. Raymond. Ayes All. Approved.

IV. Bills & Invoices

J. Jaramillo reviewed the bills and invoices with the board and answered any questions. She noted the invoice for repair of the hot water heater in the Chentronics building has been received. Motion to approve the bills and invoices made by G. Raymond; seconded by W. Outwater. Ayes All. Approved.

V. Old Business

A. Larsen gave a Railroad Project Update. We are waiting Frontier Railroad Services, LLC has signed and returned the contract which is being reviewed by our lawyer. Upon approval, the contract will then be submitted to the E.D.A. for approval.

L. Bunce informed the board of the Aqueduct Project Closeout. All documents have been submitted to DHSES; she noted that she is still working to determine the process with GOSR.

VI. New Business

L. Bunce shared with the board about the Cascun Farm Project. They are currently at capacity in their state-licensed facility. They will need to expand and obtain USDA Certification to continue growing their business. They are looking for a new location to accommodate their custom cut and packaging operation that could also house their planned slaughter operation. They are committed to staying in Chenango County and will add approximately 20 jobs. They have looked at the former Hansmann's building in Bainbridge. L. Bunce noted the project has been well received by the Village of Bainbridge Planning Board and the members of the Bainbridge Chamber of Commerce. The Cascuns may be looking for a pilot and or some tax exemptions from the IDA to help them move forward with the Bainbridge location.

L. Bunce gave an update on the L.A. Najarian project. She noted Rais is already looking for new employees at the facility. S. Palmatier recommended employees from Norwich Aero.

The board discussed Norwich Meadows' rent as well as some employment issues they are experiencing. For a number of years, the farm has utilized employees from Egypt who have worked at the business on temporary agricultural visas. The business has experienced some hurdles in bringing these employees back for another season. S. Craig is working to connect the owner with local elected support and advocacy.

VII. Adjournment

Motion to adjourn made by J. Cook; seconded by G. Raymond. Ayes All. Meeting adjourned at 8:50 a.m.