

# CCIDA MEETING Minutes

March 20, 2019

8:00 a.m.

**Present:** E. Larsen, B. Burton, R. Gibbon, W. Outwater

**Absent:** P. Raymond

**Contract Staff:** S. Craig, A. Larsen

**Finance:** S. Cwynar

**Guest:** S. Butler, S. Palmatier

## **I. Roll Call**

Board Chair E. Larsen called the meeting to order at 8:00 a.m.

## **II. Approval of Minutes**

Upon review motion to approve the February 13, 2019 Regular Meeting Minutes by B. Burton, seconded by R. Gibbon. W. Outwater abstains. Approved.

## **III. Treasurer's Report**

S. Cwynar reviewed the February 28, 2019 Financial Statements with the board. There is a large receivable which is from the railroad project. There is a significant payable of legal fees for Alvogen. Total revenues year-to-date are \$37,000. Total expenses year-to-date are \$19,000.

B. Burton asked if a budget item should be added for the previously unaccounted-for airport building utilities. S. Craig said that the budget sent to the ABO would also have to be updated.

Motion to accept the February 28, 2019 treasurer's report by W. Outwater, seconded by B. Burton. Ayes all. Approved.

## **IV. Bills & Invoices**

Upon review motion to approve the bills and invoices by B. Burton, seconded by R. Gibbon. Ayes all. Approved.

## **IV. New Business**

S. Craig said that Norwich Meadows would like to put up more high tunnels in the area he doesn't currently have a lease on. S. Craig recommended signing a new lease that covers the entire property.

R. Gibbon asked if there were any issues with including the canal aqueduct in the leased property. S. Craig said he didn't think it was technically a historic landmark. E. Larsen said the lease could contain a clause that the lessee cannot alter the canal.

W. Outwater asked if there have been any developments with the Norwich Meadows warehouse plan. S. Craig said that the owner found a private-sector partner that would enable the construction of the warehouse, obviating the plan with Development Chenango.

Motion to amend the Norwich Meadows lease to include additional land, with the condition that the canal not be disturbed by B. Burton, seconded by R. Gibbon. Ayes all. Approved.

S. Craig said that a meeting was held between stakeholders in the Guilford High Bridge Wind Project. A host community agreement between the utility and the town(s) would change the structure of a PILOT agreement on

the project. Revenue would already be shared with the towns and the PILOT would probably be for a lesser amount. The host community agreement will be established before the IDA receives a PILOT application from the company.

A. Larsen said that once the Stone Engineering amendment is accepted the IDA will need to make a formal request to extend the grant and closeout period. Once processed the final disbursement will be sent.

E. Larsen asked if there was any plan to address the most recent washouts. S. Craig said that another EDA grant would have to be sought.

B. Burton asked if there were any developments with the Cascun project. S. Craig said the owners were still trying to meet the match that would be required of a CFA grant.

## **VI. Adjournment**

Motion to adjourn by B. Burton, seconded by W. Outwater. Meeting adjourned at 8:32 a.m.