

Chenango County IDA
Board Meeting Minutes
March 25, 2021 | 8:00 a.m.
(Meeting held via Zoom)



Present: R. Gibbon; M. Khoury; P. Raymond; J. Blanchard; T. Zieno

Staff: K. Green; J. Cacciola

Absent: B. Burton; M. Ryan

Guest: R. King; D. Shoen; M. Wells; K. Pole; S. Butler

1. Executive Director, K. Green, called the meeting to order at 8:06a.m.
2. K. Green introduced R. King and D. Shoen of Insero & Co. CPAs, LLP.
3. D. Shoen and R. King provided an overview of their report. R. King highlighted one outstanding item needed to complete the Schedule of Projects. D. Shoen provided the auditor's opinion as unmodified or clean.
 - a. Motion to approve audit pending the finalized projects made by R. Gibbon, seconded by J. Blanchard. Ayes all. Approved.
4. Upon review, motion to approve the February 17, 2021 Regular Meeting Minutes made by M. Khoury, seconded by R. Gibbon. Ayes all. Approved.
5. K. Green discussed the February 28 Financial Statements.
 - a. The \$14,000 accounts receivable item is payment from Norwich Alvogen.
 - b. The \$1,284.90 accounts payable item is the utilities payment.
 - c. Puckett Solar under the statement of activities is skewed because the initial agreement was for 5 years, but final agreement was for 10 years.
 - d. Motion to approve the February 28 Financial Statements made by R. Gibbon, seconded by J. Blanchard. Ayes all. Approved.
6. Bills & Invoices were reviewed in detail:
 - a. Motion to approve resolution granting authority to K. Green to sign checks without board member signatures on the vouchers made by M. Khoury, seconded by R. Gibbon. Ayes all. Approved.
 - i. Resolved, whereas the March 25, 2021 CCIDA Meeting is being held virtually due to COVID-19 concerns, that the Chenango County IDA Board gives Executive Director, Kerri Green, authority to sign these checks without board member signatures on the vouchers.
 - b. Motion to approve the Bills & Invoices made by M. Khoury, seconded by R. Gibbon. Ayes all. Approved.
7. K. Green reported there are tentative plans to host an Open House at the Airport Building in April, and possibly in conjunction with the Airport.
8. K. Green provided updates on all solar projects:
 - a. Tiffany Solar is close to closing, and will likely be completed in early April.
 - b. Norbut Energy has a new representative. K. Green has spoken with the County Supervisor who wants the IDA to be lead on the project.
9. K. Green provided a summary of Statebook, the economic development site platform currently being used, and Golden Shovel, a new platform to replace Statebook. Statebook has not been meeting the economic development needs of the organization and county.

Golden Shovel will be a less task heavy platform, and they will present at a future IDA meeting.

10. K. Green informed the board of an upcoming training opportunity: the IDA Academy being hosted by New York State Economic Development Council on April 13 from 10a to 3p. Participation is open to all board members.
11. K. Green provided an update on Cascun Farm. Cascun is seeking to terminate their current lease, K. Green has been in communication with IDA legal counsel. K. Green will contact Cascun Farm asking for written notice.
12. K. Green received the High Bridge Energy, LLC's Certificate of Environmental Compatibility and Public Need, but has not received an official PILOT application.
13. Motion to adjourn made by M. Khoury, seconded by R. Gibbon. Ayes all. Approved.
Meeting adjourned at 8:45 a.m.

Respectfully Submitted,

Joanna Cacciola

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Board Recorder