

CCIDA MEETING MINUTES

June 17, 2020 | 8:00 a.m.

Present: E. Larsen, R. Gibbon; B. Burton; P. Raymond; W. Outwater

Staff: K. Green; M. Brennan

Finance: Stan Cwynar

Guest: S. Butler; Steve Palmatier

1. Board Chair E. Larsen called the meeting to order at 8:00a.m.
2. Upon review, motion to approve the May 20, 2020 Regular Meeting Minutes by B. Burton, seconded by W. Outwater. Ayes all. Approved.
 - a. Financial Report reviewed by Finance S. Cwynar. S. Cwynar discussed the May 30, 2020 Financial Statements.
 - b. The lack of rent at the airport building has had a negative effect on our budget. We are continuing to pursue opportunities to fill this gap.
 - c. B. Burton motion to approve the Financial Report, P. Raymond seconded. Ayes all. Approved.
3. Bills & Invoices were reviewed in detail:
 - a. The only questions raised were regarding the liability insurance renewal. This is done every two years and no bidding is required.
 - b. Action: resolved, to authorize Executive Director of the IDA to sign checks, without board member signatures on the vouchers due to remote meeting. Motion to approve made by B. Burton; Seconded by P. Raymond. Ayes all. Approved.
 - c. Motion to approve bills made by W. Outwater; Seconded by B. Burton. Ayes all. Approved.
4. K. Green has been reviewing the NYSERDA guidelines from the state and will work to create a fact sheet, best practices and guidelines for future energy projects.
5. Updates for the FEMA disaster grant were reviewed.
 - a. FEMA has questioned why NYSW insurance won't cover the cost.
 - i. NYSW stated that the deductible is not worth putting through the insurance policy, as the amount needed is so low.
 - ii. We will to continue to pursue through FEMA.
6. Puckett Solar Project contacted K. Green last night.
 - a. They would like to move forward with the closing docs, and hope to close this summer.
 - b. CCIDA approved the PILOT in December.
 - c. Puckett has been in contact with the Town of Greene and are working with them on the code regarding disposal of equipment and panels.
7. Airport building will be getting weather stripping put on tomorrow. Utility bill has already decreased since lowering the temp. We will need to look into what our requirements are to provide for adjacent building.
8. Commerce Chenango applied for the SBA EILD Loan back in March.

- a. We were awarded \$5000 as a grant and recently found out we were approved for a \$150,000 loan.
 - b. K. Green is working on a revised 2020 budget for Commerce Chenango, Inc and will be approaching the DCC Board and IDA Board to see if they can assist with that liability in the future.
 - c. Commerce Chenango is continuing to look for additional funding opportunities to close the gap this year and we are still waiting to see if 501 C-6 organizations will be approved for the PPP.
 - d. No decision is needed now, just an awareness and for future discussion.
9. The current Executive Order for Virtual Meetings was extended through 7/6/2020.
- a. If the order expires, we will plan to meet in person in July.
10. Chairman Larsen called for an executive session to discuss the financials regarding a pending solar project.
11. Motion to leave Executive Session by W. Outwater; seconded by P. Raymond. Ayes all.
12. Motion to adjourn by B. Burton, seconded by P. Raymond. Ayes all. Approved. Meeting adjourned at 8:43a.m.

Respectfully Submitted,

Megan Brennan

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Board Recorder