

Chenango County Industrial Development Agency

15 South Broad Street
Norwich, New York 13815
607-334-1400

Date: July 29, 2020

From: Eric Larsen

To: Brian Burton
Pete Raymond
Wayne Outwater
Randy Gibbon
Kevin Pole

The Evening Sun
Press & Sun Bulletin
The Daily Star
Shane Butler, Planning Department

Subject: CCIDA Board of Directors Meeting

The August CCIDA Board meeting will begin at 8:00 a.m. on **Wednesday, August 12, 2020** and at the Commerce Chenango Office, 15 South Broad Street, Norwich NY.

Facemasks are required for all attendees. Required health & safety guidelines will be followed by all attendees. If you are unable to wear a facemask, you are welcome to view the meeting via the Chenango IDA YouTube channel and the meeting will be streamed live.

All Board members are asked to be present for this meeting; if a board member cannot attend in person due to health reasons, a call-in number will be provided in advance.

Please RSVP at your earliest convenience by e-mail at kgreen@chenangony.org. If you have any questions, please e-mail kgreen@chenangony.org or call 607-334-1400.

Thank you.