

**CCIDA MEETING Minutes**  
**September 18, 2019**  
**8:00 a.m.**

**Present:** E. Larsen, B. Burton, R. Gibbon, W. Outwater, P. Raymond

**Absent:**

**Contract Staff:** K. Green, S. Craig

**Finance:** S. Cwynar

**Guest:** S. Palmatier, R. Doing

**I. Roll Call**

Board Chair E. Larsen called the meeting to order at 8:00 a.m.

**II. Approval of Minutes**

Upon review motion to approve the August 21, 2019 Regular Meeting Minutes by W. Outwater, seconded by B. Burton. Ayes all. Approved.

**III. Treasurer's Report**

S. Cwynar reviewed the August 31, 2019 financial statements with the board. Revenues in August of \$542 versus the budgeted \$7,000. Year-to-date actual is \$36,000 versus the budgeted \$92,000. Total expenditures for August are \$13,000. Year-to-date actual the IDA is behind \$43,000.

Motion to approve the Treasurer's Report by B. Burton, seconded by W. Outwater. Ayes all. Approved.

**IV. Bills & Invoices**

R. Gibbon asked S. Palmatier if he had viewed the airport building and found anything that might reduce the utility bills.

S. Palmatier said there wasn't anything drawing an unreasonable amount of power.

Upon review motion to approve the bills and invoices by B. Burton, seconded by P. Raymond. Ayes all. Approved.

**V. Old Business**

K. Green provided an update on the Bytheway sublease. Paperwork is being provided by the county and the deal will be finalized.

K. Green said the IDA received a protective order for the High Bridge wind farm in Guilford. If the IDA signs the order it will be permitted access to information on the project as it develops.

Motion to accept the High Bridge Wind protective order by B. Burton, seconded by W. Outwater. Ayes all. Approved.

K. Green said that Norwich Meadows expressed interest in the airport building. They toured the building and requested additional information, which is being collected.

K. Green said that she attended an IDA training, which included presentations by the ABO and information on the new meeting recording law.

P. Raymond provided an overview of the Puckett Solar project in Greene.

S. Craig asked if they had met with the town, school district, or assessor.

P. Raymond said he was unsure if those meetings had taken place yet.

S. Craig said we would need to find out how the project would be assessed.

W. Outwater said that he was concerned with the 35-year term, which seems to be continuing a trend of increasing PILOT terms.

E. Larsen said that there didn't appear to be sufficient public benefit to justify the project. The project doesn't have the same community solar benefit as provided by projects like Norwich-Chenango Solar.

The board decided that the company would need to provide greater proof of public benefit. Guidance and examples from other IDAs in the state need to be collected.

## **VI. New Business**

K. Green provided an overview of the live streaming law recently passed, which will require IDAs to live stream and post videos of their meetings beginning in 2020. The EDC will provide support in finding and facilitating streaming services and storage.

E. Larsen asked if there was any pushback from other IDAs requesting financial assistance to aid compliance.

K. Green said the EDC did discuss possibilities for grants or other financial relief for smaller IDAs struggling to comply.

R. Gibbon asked if IDAs would need to store videos for five years online.

K. Green said there was ongoing discussion regarding third party vendors for online storage of recorded meetings, as many organizations don't have the capacity or know-how to store on their own sites.

## **VII. Adjournment**

Motion to adjourn by B. Burton, seconded by W. Outwater. Ayes all. Approved. Meeting adjourned at 8:54 a.m.